

**MICHIGAN STATE
UNIVERSITY**

ACADEMIC FINAL INTERVIEW LIST APPROVAL FORM

Posting #: _____

Job Title: _____

Primary Department: _____

1. Provide the names of those to be offered a **final** interview (i.e., on-campus interview or remote interview in place of an on-campus interview), and any possible alternates - alternates can be identified with an asterisk (*) after their name. Note: a final interview does not include initial screening interviews.

Note: Prior approval is required for **all** interviews for executive management positions.

#	Applicant's Name	#	Applicant's Name
1		6	
2		7	
3		8	
4		9	
5		10	

2.

Approved by: _____
Chairperson/Director Signature/Date

Dean/Admin. Head Signature/Date

Faculty Excellence Advocate Signature/Date *(if required by your college)*

3. Upload this form to the applicable posting in PageUp.
4. Advance the interview list in PageUp to the application status of "Interview List Sent to Compliance Panel (Compliance Panel Review)" **and** the job status to "Compliance Review" for the Office for Inclusion and Intercultural Initiatives' final review and approval.

Note: Interviews may not be conducted until the Office for Inclusion and Intercultural Initiatives provides final approval of the interview list in PageUp.

Amendments: Provide the additional name(s) below, and repeat steps 2-4.

#	Applicant's Name
1	
2	
3	
4	
5	

Approved by: _____
Chairperson/Director Signature/Date

Dean/Admin. Head Signature/Date

Faculty Excellence Advocate Signature/Date *(if required by your college)*