

Clerical-Technical Recognition Award  
Thomas & Concettina Gliozzo Endowment Fund

**NOMINATION FORM**

**Directions:** Complete this nomination form and submit it (preferably electronically - PDF) with a minimum of two support letters (maximum five) from MSU colleagues by **5:00 p.m., Friday, November 15, 2024**

Email to: [serviceawards@hr.msu.edu](mailto:serviceawards@hr.msu.edu) - **Subject Line:** CT Recognition Award Selection Committee.  
Additional information may be included if it supports the applicant's nomination.

**NOMINEE INFORMATION**

Nominee's Name: \_\_\_\_\_ PERNR: \_\_\_\_\_

Nominee's Department: \_\_\_\_\_ Position: \_\_\_\_\_

Nominee's Work Address/Phone: \_\_\_\_\_

Nominee's Supervisor: \_\_\_\_\_

Signature of Nominee's Supervisor: \_\_\_\_\_

**Please note:** *The signature of the nominee's supervisor is a required part of the nomination process and indicates that the supervisor approves of the nomination and that the employee is in good standing.*

**NOMINATOR INFORMATION**

Your Name: \_\_\_\_\_ Department: \_\_\_\_\_

Your Work Address/Phone: \_\_\_\_\_

Your Email: \_\_\_\_\_

Your Employee Group:  APA  APSA  CTU  FOP  Nurses  274  324  999  1585  Non-Union  Other

Describe nominees duties:

Please attach additional pages describing the nominee's accomplishments in the four categories listed below using specific examples:

1. Respect for their peers and continuous diligence in attending to their daily responsibilities.
2. Concern for students, faculty, staff, and colleagues in their respective units, particularly (but not limited to) those assisting U.S. students and faculty, international students and faculty, etc.
3. Extraordinary and significant contributions to the community or public service.
4. Innovative thinking in facilitating unit tasks and responsibilities.

Selection of the award recipient is based on the nomination and support letters.

**Please note: nominee must belong to the CT Union.**